### Equal Opportunities Monitoring Form

In accordance with our Equality and Diversity Policy, BSARCS will provide equal opportunities to any employee or job applicant and will not discriminate either directly or indirectly on the grounds of race, colour, ethnic origin, nationality, national origin, sex, sexual orientation, religion or belief, marital status, age or disability.

In order to assess how successful this policy is we have set up a system of monitoring all job applications and training provision. We would therefore be grateful if you would complete the questions on this form. We have asked for your name to enable us to monitor information at short listing, appointment and throughout employment as well as application state.

All information will be treated in confidence and will not be seen by staff directly involved in the appointment. In recruitment, the questionnaire will be detached from your application form, stored separately and used only to provide statistics for monitoring purposes. Thank you for your assistance.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Post Title: | | | Click here to enter text. | | | | | | |
| Location: | | | Click here to enter text. | | | | | | |
| Full Name: | | | Click here to enter text. | | | | | | |
| 1. Gender: | | | Female |  | |  | | | |
| Male |  | |  | | | |
| Ms | | | Dr | | Other: | |
| 2. Marital Status: | | | Married | | | Single | | Separated | |
| Divorced | | | Widowed | | Civil Partnership | |
|  | | | Other: | | Please specify: Click here to enter text. | |
| 3. Do you have responsibility for dependants?  (Dependants relates to children, or elderly or other persons for whom you are the main carer). | | | | | | | | | |
| Yes |  |  | | | | | | | |
| No |  |  | | | | | | | |
| 4. Do you consider yourself to be disabled under the Disability Discrimination Act?  (The Disability Discrimination Act (1995) defines disability as “a physical or mental impairment which has a substantial and adverse effect on a person’s ability to carry out day to day activities”.) | | | | | | | | | |
| Yes |  |  | | | | | | | |
| No |  |  | | | | | | | |
| If yes, what is the nature of your  disability? (*optional*) | | | | | Click here to enter text. | | | | |
| 5. Age Range: | | 16 - 24 | | | | | 25 - 34 | | 35 - 44 |
| 45 - 54 | | | | | 55 - 64 | | 65 + |
| 6. Ethnic Origin: (Relates to a sense of identity / belonging on the basis of race / culture) | | | | | | | | | |
| I would describe myself as (choose ONE section from A to E, and then tick the appropriate box to indicate your cultural background): | | | | | | | | | |
| **A WHITE** | | |  | | | | | | |
| British  Scottish  Irish  English  Welsh  Other, please specify  Click here to enter text. | | | | | | | | | |

|  |  |
| --- | --- |
| **B MIXED** |  |
| White and Black Caribbean  White and Black African  White and Asian | |
| Other, please specify  Click here to enter text. | |
| **C ASIAN, ASIAN BRITISH, ASIAN ENGLISH, ASIAN SCOTTISH, ASIAN WELSH** | |
| Indian  Pakistani  Bangladeshi  Other, please specify  Click here to enter text. | |
| **D BLACK, BLACK BRITISH, BLACK ENGLISH, BLACK SCOTTISH, BLACK WELSH** | |
| Caribbean  African  Other, please specify  Click here to enter text. | |
| **E CHINESE, CHINESE BRITISH, CHINESE ENGLISH, CHINESE SCOTTISH, CHINESE WELSH** | |
| Chinese  Other, please specify  Click here to enter text. | |
| 7. Where did you see this post advertised? **OR** What training is being undertaken? | |
| Click here to enter text. | |

The information you have provided here will be stored either on paper records or a computer system in accordance with the Data Protection Act 1998 and will be used solely to monitor the diversity of BSARCS.

**Data protection**: Information from this application may be processed for purposes registered by the Employer under the Data Protection Act 1998. Individuals have, on written request [and on payment of a fee] the right of access to personal data held about them.

I hereby give my consent to BSARCS processing the data supplied in this form for the purpose of recruitment and selection and/or training.

Signed: Click here to enter text.

Date: Click here to enter text.